

## Westbrook Elks Lodge #1784 Annual Scholarship Instructions

**Deadline:** Each Year applications are accepted beginning April 1<sup>st</sup> with the **Final Deadline** being the third Friday in April by 4:00 pm



**Send or hand deliver to:** Westbrook Elks Lodge #1784  
~Letter size manila envelope c/o Lodge Secretary  
~Application may be typed or printed 142 Seaside Avenue  
~ Indicate "Scholarship" on front PO Box 384  
Westbrook, CT 06498  
**Telephone** 860-399-9191 ext.1

Dear Applicant,

We are pleased to provide you with this annual scholarship application. The Westbrook Elks Scholarship awards \$1,500.00 each to a male and female who are high school seniors going to college and exhibit the core values of Knowledge, Charity, Community and Integrity. Participants must reside in the Westbrook Elks' membership towns: Westbrook, Old Saybrook, Old Lyme, Clinton, Madison, Guilford, Essex, Ivoryton, Chester, Deep River and Killingworth.

**(The scholarship selection committee may hold interviews of which you will be contacted.)**

1. **Schooling** ~ Supply your high school information.
2. **Academic Profile** ~ Supply information concerning courses offered by your high school.
3. **Work Experience** ~ List jobs held from January (Junior Year) – Present. List total hours worked during that time period, not average hours per week.
4. **Service to Community** ~ List community service performed beginning September (Freshmen Year) to Present. List total hours served during this time period, not average hours per week.
5. **Activities, Honors and Awards** ~ The following is a list to assist in completion of the Honors and Awards section. Include awards such as Eagle Scout; Gold Award; Statewide or National Conference (ex. Boy's/Girl's State, HOBY); major athletic award; and major academic award. Do not include awards as Academic/ Athletic Letter; Honor Roll; Perfect Attendance; Scout Merit Badges. This is not inclusive. **Activity sheets are acceptable replacements for this section, but must be structured in similarity to the application.**
6. **Short Essay** (See specific guidelines in that section)

7. **Transcript and SAT/ACT Scores**~ Include official, complete, current high school transcripts. Transcripts may be a photocopy that bears the original signature of the proper school authority. SAT or ACT scores must be included and may be photocopies. It is not necessary to send a separate sheet of test scores if they are included on the transcript.
8. **Letter of Recommendation**~ Include two letters of recommendation. One must be from a high school teacher. The other may be from a high school teachers or responsible community member. The authors of the letter should not be related to you. The letters may cover your ability, work habits, leadership skills participation in the community, work service, outstanding recognition, personality and integrity.

## Westbrook Elks Lodge #1784



### Scholarship Application

This application is designed to collect information about your background, your interests, and your college and career plans. Your answers to these questions are confidential and will be reviewed by an independent scholarship selection committee. Please limit your responses to the provided-except where noted-and type or print legibly.

Application Requirements Checklist: (Do not send any of these items separately.)

Service to Community Essay: 500 -words

Official transcript of grades  
SAT/ACT scores

Two letters of reference

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI

Street Address \_\_\_\_\_

City \_\_\_\_\_ State **CT** Zip Code \_\_\_\_\_

**Mailing Address (if different than above)**

\_\_\_\_\_  
**Telephone** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_ **Male** \_\_\_\_\_

**Female** \_\_\_\_\_

**Cell Phone** \_\_\_\_\_ **Email** \_\_\_\_\_  
\_\_\_\_\_

**1) Education**

When do you expect to graduate from high school? Month \_\_\_\_\_ Year \_\_\_\_\_

Your high school's name: \_\_\_\_\_

School address: \_\_\_\_\_

List any additional high schools you may have attended in the past three years, starting with the most recent.

| Name of School | Location (City & State) | Dates of attendance |
|----------------|-------------------------|---------------------|
| _____          | _____                   | _____               |
| _____          | _____                   | _____               |
| _____          | _____                   | _____               |

**2) Academic Profile**

**GPA** \_\_\_\_\_ **Class Rank** \_\_\_\_\_ **Number of students in your class** \_\_\_\_\_

List all Senior Year Courses which are Honors, AP or UCONN credit related that you have and may still be taking:

If necessary, you may attach another sheet structured similar to the application.

- |    |    |
|----|----|
| 1. | 5. |
| 2. | 6. |
| 3. | 7. |
| 4. | 8. |

Indicate the full name of your first-choice college: \_\_\_\_\_

What is your planned college course of study if known at this time? \_\_\_\_\_

What is your intended career choice? \_\_\_\_\_

**3) Work Experience**

List jobs you have held from January (Junior Year) to the present. Include situations even if you weren't paid i.e. family business. **List total hours worked, not average hours per week.** If necessary, you may attach another sheet.

| Total Hours | Dates of Employment | Type of Work | Name of Employer |
|-------------|---------------------|--------------|------------------|
|             |                     |              |                  |
|             |                     |              |                  |
|             |                     |              |                  |
|             |                     |              |                  |
|             |                     |              |                  |
|             |                     |              |                  |

**Grand Total Hours of Employment January (Junior Year) - Present \_\_\_\_\_**

**4) Community Service**

List volunteer work or community service performed, without pay over your high school career beginning September of your Freshmen year the present. If necessary, you may attach another sheet to the application.

| Total Hours | Dates of Participation | Type of Service | Name of Agency/<br>Organization |
|-------------|------------------------|-----------------|---------------------------------|
|             |                        |                 |                                 |
|             |                        |                 |                                 |
|             |                        |                 |                                 |
|             |                        |                 |                                 |
|             |                        |                 |                                 |
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|             |                        |                 |                                 |
|             |                        |                 |                                 |
|             |                        |                 |                                 |
|             |                        |                 |                                 |
|             |                        |                 |                                 |

**Grand Total Hours of Service September (Freshmen Year) - Present \_\_\_\_\_**

**5) Activities - Grades 9 through 12**

If you need more room that we've provided, attach a separate sheet, but format it identically to our application. **You may also substitute an activity sheet for this section, but again, the sheet must be formatted similar to our application.**

**Honors and Awards**

Include scholastic, extracurricular and civic honors and awards. State the nature of award and grade in which it was won. Please do not abbreviate names of awards.

- |    |     |
|----|-----|
| 1. | 7.  |
| 2. | 8.  |
| 3. | 9.  |
| 4. | 10. |
| 5. | 11. |
| 6. | 12. |

### **Offices and Positions of Leadership**

State full name of organization, office and grade(s) office was held, starting with the most recent.

(i.e., Chess Club, Treasurer- 11)

- |    |     |
|----|-----|
| 1. | 7.  |
| 2. | 8.  |
| 3. | 9.  |
| 4. | 10. |
| 5. | 11. |
| 6. | 12. |

### **Activities and Organizations you participated in during high school**

Include all scholastic, extracurricular and civic organizations that you participated in during high school. State name of organization and the grades you were involved: (i.e. Boy Scouts - 9, 10, 11)

- |    |     |
|----|-----|
| 1. | 7.  |
| 2. | 8.  |
| 3. | 9.  |
| 4. | 10. |
| 5. | 11. |

6.

12.

**Rank, in order of importance, your three most significant community service projects.**

1)

2)

3)

### **6) Short Essay**

Based upon the three projects you listed above, choose one and in 500 words tell us what you learned about yourself – your strengths, weaknesses and aspirations. Include how you expect to use what you learned in the future. **Attach a separate sheet with your typed essay, dated and signed.** Please include the essay question number it relates to above.